



TRINITY SCOUT & GUIDE GROUP

ANNUAL REPORT 2022/2023

GROUP GUIDE LEADER / GROUP SCOUT LEADER ANNUAL REPORT 2022

2022/2023 represents our first more or less Covid free year, without any significant restrictions on activities. Unfortunately, notwithstanding the above we, like so many other voluntary organisations, are still suffering with the effects of the pandemic both in respect of a reduction in the already hard to find adult volunteers and the unexpectedly long time to recover our youth membership albeit that the latter is constantly improving, particularly in the girls sections.

Notwithstanding this 2022/23 has been an amazing year, made possible only by the effort and dedication of the Leader Team and those who actively support them. This has facilitated a return to a full programme for all but one Section: unfortunately, one Rainbow unit closed

In addition to weekly meetings 2022/23 saw most sections participating in at least one residential event – two for the Guides and Scouts albeit that regrettably due to limitations imposed by the small Leader Team, the Beavers lost out this year. Hopefully this will be rectified for 2023/24 with preparations underway for a residential event in late Autumn or early spring. Despite the ever increasing amount of paperwork and the additional associated stress caused by late parental responses, all the events were very successful and overall great fun,

The year included two Church Parades and for the first time since 2019, all members could participate in person.

February 2023 saw the return of a great Trinity Scout & Guide event, the Pantomime. On this occasion an entirely original show, Peter Pan in Panto Land, written largely by our own Ami Caton and produced and directed by Laura & Vicki. A very impressive show and their first ever panto. Thanks for all your work and we look forward to an even more spectacular one in 2025.

A notable change to our Leadership Team occurred when Pauline Wilson retired as 5th Sutton Guides Captain after 40 years leaving the Company in the capable hands of Emma Barfield. A little frightening as it reminds a few of us that our teens, and even our twenties are now a fairly distant memory!! A very big Thank you to Pauline as we reminisce over many fantastic events and experiences she has provided. Luckily we have not completely lost her from Guiding as she is still the District Commissioner for West Sutton District and helps regularly over at the Heyswood Campsite doing maintenance and helping to keep things running smoothly. She has however also relinquished leadership, but not membership, of our supporters group, handing over to Amanda Barfield who we are sure will deliver excellent events henceforth. We have had some other leadership changes in the Guiding sections with Lauren Lucas taking over 3rd West Sutton Rainbows as we will be saying goodbye to one of our home grown Leaders, Eleanor, who will be moving away from the area in the near future. Thank you to Lauren for taking on the role with such enthusiasm and to Eleanor for all her years of dedication and hard work with the Rainbows. Erin has now taken over running the Ranger unit from Lauren and the unit is continuing to do well and grow.

This year also sees a change to our Admin Team as Nigel Laflin steps down as Group Secretary after 10 Years – thanks Nigel, you'll be sorely missed. As we write this we are still seeking you successor. Like Pauline, Nigel remains with the Group continuing his rother role as Occasional helper, supporting the Section Leaders where needed for holiday/sickness cover, etc as well as taking on a new role developing a Group Web Site, something we haven't had for many years since having to close our original one. Audrey our Treasurer is about to start her final year prior to her retirement so further changes will follow.

Both Scout and Guide Associations have struggled with finances in recent years, a situation worsened by the loss of revenue and ongoing costs during Covid and we expect significant rises in Headquarters' membership fees over the next few years albeit that they continue to represent excellent value when compared to others. If you haven't already done so, we would encourage you to gift aid your child's subscription as it's one of the few ways we can access "public money" these days and really helps us to mitigate the impact of rising costs. Speak to your child's Section Leader as they will have forms and can put you in touch with one of our team if you have any queries.

Finally, at the risk of repeating ourselves, a very, very big thank you to all our Leaders and weekly helpers without whose efforts and commitment we would be unable to bring you the weekly meetings, camps and other activities that your children enjoy. A special thank you to those in both Scouting and Guiding who have committed additional time and resources into undertaking the various training and certification procedures expected of both our Adult and Young Leaders

We also thank the supporters and administrators who do so much to make these things possible and allow the Leaders to indulge their dream of providing exiting, character formin activities for the young people in our care. A special mention to Laura Barfiel who, following additional training, has take on the role of Guide County First Aid Trainer, a consequence of which will be her absence from this years AGM as it clashes with a course she is running and some of our other leaders are attending

As we reflect over an altogether successful year, albeit not without setbacks and challenges, in order to write this, our leader teams have plans well underway for camps, sleepovers and other activities during the current year, which we hope will see continued growth towards our pre-pandemic (2019) numbers.

We also look forward to the coming year which we know will see the return, after a long absence, of events led by our District/Division and Couties offering further opportunities for our young people and numerous other developments and changes which may enhance your childs and, possibly the Leaders, overall experience but may well pose challenges on the way.

Lastly we thank you, for your support over the past twelve months and pray for it's continuation or, ideally, growth.

Vicky Little-Medlycott

Group Guide Leader

David Crabb

Group Scout Leader

TRINITY SCOUT AND GUIDE GROUP

RECEIPTS AND PAYMENTS ACCOUNT SUMMARY
FOR THE YEAR ENDED 31ST MARCH 2023

GENERAL FUND

	<u>Current year</u> £	<u>Previous year</u> £
Total receipts for the year	53,786	52,963
Total payments for the year	<u>53,607</u>	<u>43,749</u>
Net receipts/(payments) for the year	179	9,214
Cash, bank and similar funds brought forward	<u>58,438</u>	<u>49,224</u>
Cash, bank and similar funds carried forward	<u>58,617</u>	<u>58,438</u>

The above account and accompanying statement of assets and liabilities were approved by the Trustees and signed on their behalf by:-



Adrian Oliver
Chairman, Trinity Scout and Guide Group



Audrey Witham
Hon. Group Treasurer

TRINITY SCOUT AND GUIDE GROUP

RECEIPTS FOR THE YEAR ENDED 31ST MARCH 2023

	<u>Current year</u>	<u>Previous year</u>
	£	£
MEMBERSHIP SUBSCRIPTIONS	21,725	19,291
less paid – capitation	<u>11,087</u>	<u>9,260</u>
	<u>10,638</u>	<u>10,031</u>
INVESTMENT INCOME RECEIVED		
Bank interest	<u>49</u>	<u>2</u>
DONATIONS	181	<u>30</u>
FUND RAISING	<u>9,916</u>	<u>9,029</u>
SECTIONS	<u>28,986</u>	<u>31,259</u>
OTHER INCOME		
--		
Income tax recovered on subscriptions	<u>1,899</u> -	<u>1,526</u>
	<u>1,899</u>	<u>1,526</u>
SUNDRY RECEIPTS -	-	
Minibus use etc	921	755
Uniforms etc.	150 -	25
District event	740	
Equipment	<u>306</u> -	<u>306</u>
	<u>2,117</u>	<u>1,086</u>
TOTAL RECEIPTS FOR THE YEAR	<u>53,786</u>	<u>52,963</u>

TRINITY SCOUT AND GUIDE GROUP

PAYMENTS FOR THE YEAR ENDED 31ST MARCH 2023

	<u>Current year</u> £	<u>Previous year</u> £
PREMISES		
Rent	7088	<u>7,100</u>
GRANT and DONATIONS		
Donations	410 -	-
Grants	-	
-		
FUND RAISING EXPENSES	<u>949</u>	<u>755</u>
SECTIONS	<u>37512</u>	<u>30,747</u>
ADMIN/ESTABLISHMENT EXPENSES	<u>37</u>	<u>29</u>
OTHER EXPENSES		
Minibus expenses	2,689	3,224
Uniforms etc.	2,044	467
Independent Examiner's fees	834	792
Online Youth management	258	258
Jack Petchey award	-	128
District event	726	-
Training	10	-
Gifts	<u>25</u>	<u>28</u>
-	<u>6586</u>	<u>4,897</u>
PURCHASE OF and REPAIRS TO CAPITAL EQUIPMENT		
Equipment	<u>850</u>	<u>56</u>
SUNDRY PAYMENTS	<u>175</u>	<u>165</u>
TOTAL PAYMENTS FOR THE YEAR	<u>53,607</u>	<u>43,749</u>

TRINITY SCOUT & GUIDE GROUP

STATEMENT OF ASSETS & LIABILITIES
AT 31st MARCH 2023

	<u>Current Year</u>	<u>Previous Year</u>
	£	£
MONETARY ASSETS, (Cash, Bank and similar funds)		
Bank Current Accounts see note 1	31,750	34,012
Bank Deposit Account see note 2	26,723	24,250
Cash in hand see note 1	<u>84</u>	<u>176</u>
	<u>58,557</u>	<u>58,438</u>
Tax claim debtor	1724	1,896
Camps 2022	<u> </u>	<u>435</u>
	<u>1724</u>	<u>2,331</u>
NON-MONETARY ASSETS		
Group stock see note 3	1,446	1,337
Motor vehicles see note 4	-	-
Equipment see note 5	<u>52,406</u>	<u>51,556</u>
	<u>53,852</u>	<u>52,893</u>
LIABILITIES		
- due within one year		
- Restricted fund – Jack Petchey	1550	600
Peter Whitelegg bequest	-	500
Independent Examiners fee	-	834
Deposits held Camps 2023 (2022)	<u>4,583</u>	<u>5,045</u>
	<u>6,133</u>	<u>6,979</u>
LIABILITIES		
- payable after one year		
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CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS		
Minibus Fund	<u>17,661</u>	<u>10,612</u>

Notes

- These include Section accounts –
 - Bank accounts £ 20,790 (previous year £ 24,163)
 - Cash in hand £ 84 (previous year £ 176)
- Includes Minibus Fund £ 17,661 (previous year £ 10,612)
- Scarves, t-shirts and sweatshirts £ 1,446 (previous year £ 1,330)
Paper cups, banqueting roll, £ 10 (previous year £ 7)
- Motor vehicles are depreciated at the rate of 25% of cost per year .
- Equipment is included at its insured value

Trinity Scout and Guide Group
Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of Trinity Scout and Guide Group

I report to the trustees on my examination of the accounts of Trinity Scout and Guide Group for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of Trinity Scout and Guide Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

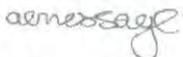
I report in respect of my examination of the Trinity Scout and Guide Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trinity Scout and Guide Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Amy Message

Relevant professional qualification or membership of professional bodies (if any): ACA (ICAEW)

Address: 7 Mortain Road, Westham, Pevensey BN24 5HL

Date: 14/06/23

Independent reviewer's checklist and confirmation form



Unit or level - to complete this section:

Name of unit or level:	TRINITY SCOUT & GUIDE GROUP
Name of local commissioner:	
Contact details for local commissioner (email address or phone number):	

Independent reviewer - to complete the rest of the form:

Name of independent reviewer:	AMY MESSAGE
Contact details for independent reviewer (email address or phone number):	amy.e.ross@hotmail.co.uk

I confirm that I have carried out the following checks on the accounts for the above unit or level:

A bank account exists in the name of the unit or level, and most income is recorded here	<input checked="" type="checkbox"/>
Spending and income are accurately recorded across financial records, including: <ul style="list-style-type: none"> • Bank statements • Paying in books • Cheque books • Invoices • Receipts 	<input checked="" type="checkbox"/>
Grant money has been used for the right purpose	<input checked="" type="checkbox"/>
Cash held is minimal	<input checked="" type="checkbox"/>
Money collected for another charity has been passed on appropriately	<input checked="" type="checkbox"/>

During my review, there have been no concerns about how the above unit or level keeps accounts or spends money;

~~Or~~

~~During my review, the following matters have been raised with the commissioner or HQ:~~

* Continue on a separate page if required

You can find more information about this process in our [end of year reviews](#).

Signature amy message

Date 14/06/23